

Toft Parish Council

Notice of the 757th meeting of Toft Parish Council on Monday 4 March 2019 at 7.00 pm in The People's Hall, Toft

The Public and Press are invited to be present and Members of the Parish are welcome to attend and any may speak under the Open Public Session item and make representation to the Council on items on the agenda

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr (Clerk)
26/02/19

AGENDA

Open public session including reports from the County and District Councillors

1. Apologies for absence and declaration of interests
 - 1.1 To approve written apologies and reasons for absence
 - 1.2 To receive declarations of interests from councillors on items on the agenda
 - 1.3 To receive written requests for dispensations and to grant any dispensation as appropriate
2. To consider arrangements to fill vacancies on the Council
3. To approve the minutes of the last meeting
4. To consider any matters arising from the last or a previous meeting including
 - 4.1 (4.1) Resident – removal of communal bin from the village (District Cllr Chamberlain)
 - 4.2 (4.2) Registration of protected village amenities under the Local Plan
 - 4.3 (4.3) William Eversden Charity – update including
 - 4.3.1 To agree schedule of meetings for the year
 - 4.3.2 To clarify the next steps re the Land Registry
 - 4.4 (6.2) To consider ordering more bark for the play area
 - 4.5 (8.1) To consider whether to obtain a revised quotation for the Allotments sign
 - 4.6 (8.3) Report on speed data from mobile speed sign (AT)
 - 4.7 (8.5) Proposal for a wider kissing gate for buggies and wheelchairs to access Lot Meadow (EM)
5. To consider any correspondence received since the last meeting requiring the Council's attention
 - 5.1 East West Rail Cambridge to Oxford rail link consultation
 - 5.2 CamBed RailRoad proposals for Cambridge to Bedford rail link
 - 5.3 Greater Cambridge Partnership Cambourne to Cambridge Phase 2 consultation
 - 5.4 SCDC and Cambridge City Council – Greater Cambridge Statement of Community Involvement
 - 5.5 SCDC and Cambridge City Council – Greater Cambridge Local Plan – Call for sites
 - 5.6 SCDC and Cambridge City Council – North East Cambridge Area Action Plan – Issues and Options 2019 consultation
6. Finance, Procedure and risk assessment and use of delegated powers
 - 6.1 To consider the finance report and approve the payment of any bills
 - 6.2 Play inspection reports
 - 6.3 Annual Play Inspection – to consider appointing a company to undertake this
 - 6.4 To consider any matter which is urgent because of risk or health and safety
 - 6.5 Assets Walk – to consider when this should take place
7. To consider any Planning or Tree works applications or related items received
 - 7.1 Planning applications
 - 7.1.1 S/0351/19/VC – Bennell Farm, West Street – Variation of Condition 1 (Approved plans) pursuant to planning permission S/4552/17/RM

- 7.2 SCDC decisions for information
- 7.3 Tree works applications
 - 7.3.1 S/0382/19/TP – Priory Cottage, Church Road
- 8. Members items and reports for information only unless otherwise stated
 - 8.1 Allotments ^(JM)
 - 8.2 Village Maintenance ^(AT)
 - 8.3 Highways ^(AT)
 - 8.4 Toft People's Hall ^(JM)
 - 8.5 Footpaths ^(EM)
 - 8.6 Defibrillator report ^(PE)
- 9. Closure of meeting

Clerk report to Toft Parish Council meeting on 4 March 2019

All actions arising from the meeting have been carried out.

1. To approve written apologies and reasons for absence – any received will be reported to the meeting.
- 2 To consider candidates to fill vacancies on the Council
3. To approve the minutes of the meeting on 4 February 2019 – attached
4. To consider any matters arising from the last or a previous meeting
 - 4.1 (4.1) Resident – removal of communal from the village
Deferred at the last meeting.
 - 4.2 (4.2) Registration of protected village amenities
Deferred at the last meeting.
 - 4.3 (4.3) William Eversden Charity – update including
 - 4.3.1 To agree schedule of meetings for the year
 - 4.3.2 To clarify the next steps re the Land Registry
 - 4.4 (6.2) To consider ordering more bark for the play area
Proposed at the last meeting.
 - 4.5 (8.1) To consider whether to obtain a revised quotation for the Allotments sign
Deferred pending consideration of an illustration.
 - 4.6 (8.3) Report on speed data from mobile speed sign
Cllr Tall to report.
 - 4.7 (8.5) Proposal for a wider kissing gate for buggies and wheelchairs to access Lot Meadow
Proposed at the last meeting.
5. Correspondence
 - 5.1 East West Rail Cambridge to Oxford rail link consultation
https://eastwestrail.co.uk/haveyoursay?gclid=EA1aIQobChMI47Ls1vDH4AIVDrftCh16QQE_EAAYASAAEgKQyfD_BwE

Press release from SCDC below:

“Communities urged to have their say on Cambridge-Oxford rail link
Councillors are urging communities to have their say on proposed routes a new railway line between Cambridge and Oxford may take across South Cambridgeshire.

Leading Councillors have said the new railway link plays an important part in maintaining a thriving economy in South Cambridgeshire and will genuinely open up employment opportunities as Oxford can be reached in just 70 minutes on the train.

Routes for consultation published today (Monday 28 January) by East West Rail include options that could include a new station near Cambourne or Bassingbourn. South Cambridgeshire District Council will be responding to the consultation after debating it at a Cabinet meeting on 6 March.

The Council wrote to the Government and promoters of the railway following a Council

meeting in September to call on them to give the environment full and through consideration when selecting the route.

Councillors supported a motion in September that said that the railway line “presents us with an unprecedented opportunity to make positive contributions to net biodiversity and natural capital gains”.

At the time Councillors said that they fully support the railway line as it will be transformational to the regional economy, but want to see issues such as flood management, noise and air pollution and health taken into consideration from the start of the project, so they are fully considered when selecting the route.

They have also said that the route assessment must also be based on how it can support thousands of new jobs and homes already planned for the area in the Council’s Local Plan.

Councillors are urging people to make sure they have their say during the consultation and recognise that the information published raises a lot of questions they will be asking the promoters on behalf of communities.

Cllr Aidan Van de Weyer, South Cambridgeshire District Council’s Deputy Leader, said: “The new railway line is important to the area as we need genuine alternatives to the car to help people to get around for work and leisure. It also opens up a huge part of the country to our residents where no direct and fast public transport links have been available. The information published raises many questions for me, such as how the wide areas they have provided as potential routes will be narrowed down, what level crossings will be needed, will any roads need to be closed and where will stations be located?

“We have a huge opportunity to deliver a fantastic transport link whilst also making sure that the route delivers a positive environmental legacy too. We want South Cambridgeshire to be green to its core and will be making sure the importance of the highest environmental standards is made crystal clear.

“We will be making sure the views of our communities are heard by responding to the consultation, but I want to urge everyone locally to have their say.”

To find out more about the Cambridge to Oxford railway proposals and routes for consultation, visit <https://eastwestrail.co.uk/haveyoursay> “

5.2 CamBed RailRoad proposals for Cambridge to Bedford Rail link

“You may be aware the East West Rail Co has started a non-statutory public consultation seeking views on their five different Route Options (A to E) for the Bedford to Cambridge railway line. We are writing to you to highlight that some of those Route Options include your Parish within their hatched areas of search or lie very close to it, as we have shown on the two more detailed traced maps attached (with our Alternative). In our opinion none of the five Options are suitable. None of them demonstrate any real compatibility with the recommendations of the National Infrastructure Commission (as accepted by Government) which very clearly set down a principle that the trainline should share the East West Expressway (A428) ‘transport spine’, where it could connect both the current and the many already approved future centres of population.

CamBedRailRoad has promoted an alternative routing from Bedford South through new stations at St Neots South, Cambourne, Northstowe and Cambridge South, via Cambridge North and Cambridge Central, reinforced by our [Arguments for Northern Approach into Cambridge](#). Our route provides transport for almost 54,000 more residents than EWR Co's Options B & E and over 100,000 more than Options A, C and D. It has been supported by residents, Parish Councils (including Cambourne), Town Councils (including St Neots) and many of our local MPS and Councillors.

Our further major concern is that the consultation makes no reference to the level of housing development that will come with any railroad. EWR Co considers that Bassingbourn could deliver up to 30,000 new homes (about 5 times the size of Royston) and Tempsford up to 50,000 (about 10 times the size of Sandy). Are you prepared for a new development of such a size in your vicinity?

We would ask you to please ensure that your residents are aware of this consultation and exercise their right to respond, by the deadline of 11 March 2019. We suggest how, at our [Guidance on completing EWR Co's Feedback Form](#). We have a once in a lifetime opportunity to deliver major infrastructure in a sensible and coherent way combining road, rail and housing: the Options currently promoted by EWR Co fail to do that.

There is a great deal more at www.cambedrailroad.org with further maps and links to a wide range of resources which we shall be supplementing shortly. We would of course be happy to come and explain our proposals to you."

Sebastian Kindersley

Cambridgeshire County Councillor - Gamlingay Division

.3 Greater Cambridge Partnership Cambourne to Cambridge Phase 2 consultation

Please see the following link:

www.greatercambridge.org.uk/cambournetocambridgephase2

5.4 SCDC and Cambridge City Council – Greater Cambridge Statement of Community Involvement consultation

5.5 SCDC and Cambridge City Council – Greater Cambridge Local Plan – Call for Sites

5.6 SCDC and Cambridge City Council – North East Cambridge Area Action Plan – Issues and Options 2019 consultation

Details for viewing the consultation documents and information on the consultation event dates for the above three joint consultations are attached. The consultation deadline is Monday 25 March 2019.

6. Finance, Procedure and risk assessment and use of delegated powers

6.1 To consider the finance report and approve the payment of any bills

Attached. Late invoices will be brought to the meeting.

6.2 Play inspection reports – to be reported to the meeting.

6.3 Annual Play inspection – to consider appointing a company to undertake this

Rospa Playsafety:

We are coming to your area in April.

Commercial Play Areas - £95.00 + VAT per site

Non Commercial Play Areas - £68.50 + VAT per site

Any additional items over five per site - £3.50 + VAT per additional item

If you wish to meet or accompany our inspector during the inspection then there is an additional fee of £42.00 + VAT for an appointment.

You can opt to be set up on our system as an ‘Automatic’ client which means we will automatically inspect each year, unless instructed otherwise. Future inspections will be notified in advance so you know that we’re coming, and we will send the report and invoice after the inspection has been done. If you wish to take advantage of this very popular service, please let us know by email.

David Bracey Play Area inspections:

“I would like to introduce myself, I am a Annual Play Inspector, qualified to the highest level with the Rpii (Register of Play Inspectors International), I inspect play areas mainly in East Anglia as I am based in Lowestoft, Suffolk. I would like to offer my services.

I undertake Annual and Post Installation inspections for Parish Councils, Commercial operations and also for Orbit Housing Ltd and Encore Estates Ltd throughout the country. Please feel free to check out my website and I would be happy to quote for your requirements.

I am hoping to concentrate Annual Play Inspections In Cambridgeshire in April 2019, enabling a more competitive quote for your requirements.”

David Bracey Play Safety Inspections

www.playgroundinspections.weebly.com

- 6.4 To consider any matter which is urgent because of risk or health and safety
None at the time of writing.
- 6.5 Assets Walk – to consider when this should take place
- 7.1 Planning Applications received
* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on
<http://plan.scamb.gov.uk/swiftlg/apas/run/wchvarylogin.display>
- 7.1.1 S/0351/19/VC – Bennell Farm, West Street – Variation of Condition 1 (Approved plans) pursuant to planning permission S/4552/17/RM
- 7.2 SCDC Decision Notices
- 7.2.1 S/4338/18/FL – 6 Powell Close – Single storey front and two storey rear extensions – Permission granted.
- 7.2.2 S/3521/18/FL – The Long Barn, Old Farm Business Centre, Church Road – Temporary five year permission for 8 self contained meeting rooms, tea point, server, covered atrium and associated infrastructure – Permission granted.
- 7.3 Tree works
Tree works applications are now available to view on the SCDC portal.
- 7.3.1 S/0382/19/TP – Priory Cottage, Church Road
- 8. Members’ items and reports for information only
- 8.1 Allotments ^(JM)
- 8.2 Village Maintenance ^(AT)
- 8.3 Highways ^(AT)
- 8.4 Toft People’s Hall ^(JM)
- 8.5 Footpaths ^(EM)
- 8.6 Defibrillator report ^(PEE)
- 9. Closure of meeting



Public Consultations

Cambridge City Council and South Cambridgeshire District Council have jointly prepared the following documents for public consultation and would like to hear your views:

North East Cambridge Area Action Plan Issues and Options - The Councils are preparing an Area Action Plan for the area which includes land west of Cambridge North Station, and it is also proposed to include the Cambridge Science Park. The Area Action Plan is intended to form part of the Local Development Plan for both local authorities. This plan is currently referred to as the 'Cambridge Northern Fringe Area Action Plan' in the Councils' adopted Local Development Scheme.

The Councils are inviting comments on an Issues and Options 2019 Report, and accompanying Interim Sustainability Appraisal. This is part of its Regulation 18 Consultation under the Town and Country Planning (Local Planning) (England) Regulations 2012.

Documents can be viewed on the Councils' websites:

www.scambs.gov.uk/necaap or www.cambridge.gov.uk/necaap

The documents can also be inspected at the Councils' offices:

- **South Cambridgeshire District Council offices** at Cambourne Business Park, Cambourne, Cambridge, CB23 6EA: Monday to Friday 8am to 5.30pm;
- **Cambridge City Council Customer Services**, Mandela House, 4 Regent Street, Cambridge, CB2 1BY: Monday to Friday 9am to 5.15pm.

and at local libraries:

- **Arbury Court Library**, Arbury Court, Cambridge, CB4 2JQ
- **Histon Library**, School Hill, Histon, CB24 9JE
- **Milton Road Library**, Roger Ascham Library Site, Ascham Road, Cambridge, CB4 2BD

The Councils are running a series of public exhibitions. Come along to an event where you can see the consultation material and talk to planning officers.

February		
Monday 25	Milton Community Centre, Coles Road, Milton, Cambridge CB24 6BL	2pm - 8pm
Wednesday 27	Cambridge North Station, Cowley Rd, Cambridge, CB4 0WZ	6.30am - 8.30am, and 4pm - 7.30pm
March		
Friday 1	St John's Innovation Centre, Johnson Room, Cowley Road, Cambridge, CB4 0WS	10am - 4pm
Tuesday 5	Trinity Centre, Suite 12, 24 Cambridge Science Park, Milton Road, Cambridge CB4 0FN	10am - 4pm
Thursday 7	North Area Committee, Shirley Centre, Nuffield Road, Chesterton Cambridge, CB4 1TF	6pm - 8pm
Tuesday 12	Brown's Field Youth and Community Centre, 31A Green End Road, Cambridge CB4 1RU	4pm - 7pm
Thursday 14	Nun's Way Pavilion, Nun's Way, Cambridge, CB4 2NR	2pm - 8pm

Greater Cambridge Local Plan ‘Call for Sites’ – The Councils are starting a joint review of their adopted Local Plans. The ‘Call for Sites’ is an opportunity to put forward potential sites and broad locations for housing or economic development across the Greater Cambridge Local Plan area which is made up of the administrative districts of Cambridge and South Cambridgeshire. These would then be tested in a Strategic Housing and Economic Land Availability Assessment, an evidence document the Councils need to prepare to inform plan making.

A Call for Sites Response Form, setting out the site information we need, is available on the Councils’ websites: www.scambs.gov.uk/gclpcallforsites or www.cambridge.gov.uk/gclpcallforsites and at the Councils’ offices (address & times above).

Greater Cambridge Statement of Community Involvement (SCI) – The Councils are jointly updating their SCI. We are seeking views on how the public, businesses, interest groups and individuals can get involved in the creation of local planning policy and the planning application process. Comments are invited on the draft SCI.

The draft SCI can be viewed on the Councils’ websites: www.scambs.gov.uk/sci or www.cambridge.gov.uk/sci or at the Councils’ offices (address & times above).

How to Make Comments

You can make comments on all three consultations online using the interactive documents: <http://cambridge.jdi-consult.net/localplan>

Alternatively you can make comments in writing using response forms (available on the Councils’ websites or from the Councils’ offices).

Completed response forms should be returned to either:

South Cambridgeshire District Council

Planning Policy Team,
South Cambridgeshire District Council,
Cambourne Business Park, Cambourne,
Cambridge, CB23 6EA

Cambridge City Council

Planning Policy Team,
Planning Services,
Cambridge City Council PO Box 700,
Cambridge, CB1 0JH

Or **emailed** to:

Planningpolicy@scambs.gov.uk

Planningpolicy@cambridge.gov.uk

Comments can be made on these documents between 9 am Monday 11 February and 5pm on Monday 25 March 2019.

If you would like to find out more please contact the Greater Cambridge Shared Planning Policy Team on 01954 713183 or email us (at the email addresses above).



GREATER CAMBRIDGE
SHARED PLANNING

TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Mar-19

Summary of previous month

Balance brought forward	<u><u>68,156.94</u></u>
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Adjustments

Expenditure approved at previous / between meetings

Credits

<i>Total Adjustments</i>	<u>0.00</u>
Balance revised after adjustments	<u><u>£68,156.94</u></u>

Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Current Account	32,156.94	34,269.67	-2112.73
Nationwide BS	36,000.00	36,000.00	
Total	68,156.94	70,269.67	-2,112.73

Expenditure for approval

£

TOFT PEOPLES HALL	ROOM HIRE	30.00
	SALARY	57.92
HMRC	PAYE	150.20
NEST	PENSION	57.96
	<i>Sub-Total</i>	<u>296.08</u>
	Balance C/F	<u><u>67860.86</u></u>

Gail Stoehr
Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting